



PLAYSITTERS HAWAII

JOB DESCRIPTION

JOB SPECIFICS

Position Title: PlaySitter
Reports To: Alexandra Angheluta, Owner and Founder of Play Sitters Hawaii
Supervises: None
Location: Oahu, Hawaii
Salary: \$12 Hourly
Employment Status: Regular, "as needed" part-time (dependent on the needs of company)
Travel: Island wide
Date: October 1, 2014

How to apply: Submit your resume and application (found on playsittershawaii.com) to alexandra_angheluta@hotmail.com

POSITION PURPOSE

PlaySitters supply children with an enriching and safe environment that focuses on the promotion of the child's well being through the use of play. Play Sitters come prepared with specifically chosen and developmentally appropriate toys, books and arts and crafts to engage the child in the world of imagination and promote the growth of children in various areas of development (physical, social and emotional, communication/language and cognitive development).

DUTIES AND RESPONSIBILITIES

1. Supervise and maintain a safe environment for children (physically and psychologically)
2. Utilize PlaySitter skills with children to establish and preserve a positive rapport
3. Engage in child's play and follow their lead (allow children to choose their activities based on their own desires)

4. Keep records on children using Home Visit Forms: observations and responses to activities, any pertinent behaviors, food intake, etc.
5. Prepare for Home Visits by organizing and bringing a variety of developmentally appropriate toys and activities
6. Play Sitters must provide basic care to children : feeding, bathing, dressing, changing diapers, assisting with the toilet, engage in rest and bedtime routines, and helping to clean up after activities and meals.
7. Follow parent's directions (rules and routines) and provide verbal and written communication (Home Visit Documentation Forms) to parents at the end of the home visit
8. Attend group supervision meetings and personal supervision meetings as needed

SKILLS, ABILITIES AND KNOWLEDGE

1. Knowledge of human behavior, child development, child psychology and play therapy concepts (Training will also be provided).
2. Demonstrated ability to multi-task and work in fast-paced environments
3. Applicants must be professional, polite, creative, innovative, perceptive, playful, warm and friendly, attentive to children and possess strong verbal communication skills
4. Applicants must be able to engage in active listening and learning, observe and monitor, and engage in critical thinking

MINIMAL QUALIFICATIONS

1. Innate passion working with children
2. One year of experience with children ranging from ages 0-8
3. Pursuing or having already received a degree in a child related field (child development, social work, psychology or early childhood education). Health related fields will also be considered.
4. CPR and First Aid certification, or willing to receive
5. Clean background check and reliable transportation
6. At least 18 years of age